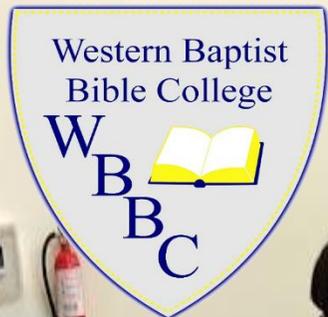


August 2020



***Coming  
Back!  
Our  
Reopening  
Plan***

Western Baptist Bible College

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# Foreword

By Western Baptist Bible College President Thad Jones

## Staff, Faculty, Students, and Friends

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In March this country, this planet, experienced the beginning of what we know now as a pandemic that is on the scale of biblical proportion. We were hit with a novel coronavirus that drove everyone to their homes. We at Western, the staff, faculty and students we were no different. Like other schools, we went to distance learning so the we could complete the Spring semester. For the first time I believe in our history, once a school year was started, we were not able to have an in-person graduation to celebrate our graduates' special achievement. Of course, all of this was done because the health and safety of everyone was paramount to us. But I trust this is a once in a lifetime occurrence.



I believe that there is a school of thought, when there is a crisis, when there is a problem, that serves as a great opportunity. Looking forward, we have a great opportunity to enhance our curriculum, strengthen our procedures and methods, provide additional training and improve technologies. The staff and faculty have been engaged in all those areas since the Spring semester ended in preparation for a great opportunity to engage our students in learning. The staff and faculty are excited of the great potential that we see in this coming school year.

We have learned so much regarding this novel coronavirus and yet there is still so much we don't know. However; we want to ensure our returning students, our new prospective students and faculty and their families that we will do all we can to ensure your good health and safety. We will adhere to all of the Centers for Disease Control and Prevention recommended guidelines, our local health department rules and conform to the ordinances initiated by the mayor of the city of Kansas City, Missouri.

We trust that all we do will create a setting for learning that addresses students and faculty physical and safety needs, produces and environment of social and emotional ease. We will strive for these factors to be at the minimum of what we can do.

# Mitigating and Minimizing Risk

Our reopening plan recognizes that Black Americans have already been disproportionately affected by the COVID-19 pandemic. Also, it is recognized that most if not all of our students are in at least one of the high-risk categories. We are taking as many precautions to reduce the risks. The virus primarily spreads from person-to-person by close contact, respiratory droplets from sneezes and coughs, and talks from infected persons. We have implemented protocols to reduce exposure to those symptoms and persons who may be asymptomatic.

## **Travel**

The states of Missouri and Kansas along with the United States have invoked certain travel restrictions. We admonish our staff, faculty and students to observe those guidelines as it relates to travel to and from certain states listed, international travel, and cruise ship travel. We also caution everyone when they are away from school that they be on guard and vigilant of those persons whom they come in contact with on whether or not they have traveled to or from restricted states. We encourage everyone to err on the side of caution to protect themselves, their family and those at the school.

## **Remote Learning**

We realized many students had difficulties with remote learning in the spring. Some lacked the resources at home to complete courses online. We will try to accommodate students who cannot return in person by giving them an online curriculum. It will be determined on a case-by-case basis and teacher availability. A hybrid format, with students doing some course sessions online and some in person may be developed.

## **Registration**

All students will be required to pre-register with the dean of academics virtually (teleconference or video conference) prior to the first day of class. This will help avoid traffic in the dean's office. School applications, registration forms, class schedules and the school calendar can be downloaded from the school's website, [wbbckc.org](http://wbbckc.org), or the dean can be contacted for them to be emailed.

An in-person student orientation is being planned. It will be held in the multi-purpose room where social distancing can be practiced. Students will be notified of the date and time. Depending on the number of enrolled students, there may be two sessions to stagger the capacity.

## Preparing for Future Shutdowns

As we make plans for reopening, we recognize that changes in public health data could necessitate rapid adjustments to our operational model prescribed in this Plan. We are aware that a “second wave of transmissions” is predicted accompanied by the Flu season. With our expansion of technology, connectivity, and blended learning strategies, we, (faculty and staff) are better prepared now to move to an online environment. Faculty syllabi and internal outlines were restructured with this in mind.



# Reopening Protocols

## Enrollment

1. Enrollment will be from August 3 – 22, 2020.
2. Enrollment forms, class schedules and applications can be downloaded from the website.
3. All enrollees must schedule an appointment with the dean. (i.e. telephone or video-chat)
4. All in-person enrollment will be by appointment. Only one person at a time will be allowed in the office. There will be six feet spacing in the office.

## Classes

Classes will be limited to no more than six students per classroom with the exception of classroom 136. It will be limited to three students. Classrooms will be set up to distance students and teacher six feet apart.

## Building Entry and Hallway Passages

All students and faculty are encouraged to go directly to their class on arrival. There should be limited socializing and stopping in the hallway passages. It is mandatory to wear a face covering while passing through the hallways. Persons should protect one-another from our respiratory droplets. Be conscience of and practice social distancing.

## Face Coverings

All staff, faculty, and students will be required to wear a face covering when they enter the building and should proceed directly to their classroom. Face coverings may be lowered when engaging in class. Persons should be sensitive of their distance and proximity to another when they are speaking in a certain direction.

## Handshaking and Personal Hygiene

1. Persons should refrain from handshaking, fist bumping, and hugging.
2. Persons are encouraged to wash their hands often and with soap or use hand sanitizer with 60% alcohol.

## Food

Only pre-packaged snacks will be provided by the school and the student association.

## Special Progaming

There will be no chapel or special progaming this semester. (e.g. lectures, student association banquets, etc.)

## **Fevers and Sickness**

Students and faculty should not come to school if they have fever and are sick. If persons are diagnosed with covid-19, they should quarantine according to doctor's orders and not return until they have tested negative. Persons are encouraged to provide the administration with a note from the doctor stating that it is safe to return to school.

## **Disinfecting and Sanitizing**

The Western staff is working with the Morning Star staff to ensure that they are disinfecting contact areas such as door handles, light switches, desks, and rest rooms. The Western staff will provide the following to go beyond what the Morning Star staff will do and to make everyone feel comfortable.

1. A caddy filled with disinfectant, sanitizer and paper towels will be provided in each classroom for students to disinfect their desk and sanitize their hands to ensure comfortability.
2. The school will provide hand sanitizer in the office for anyone desiring to sanitize their hands. The CDC recommends hand-washing.
3. In case someone forgets their mask or face covering, the school will have masks in the office for that purpose.

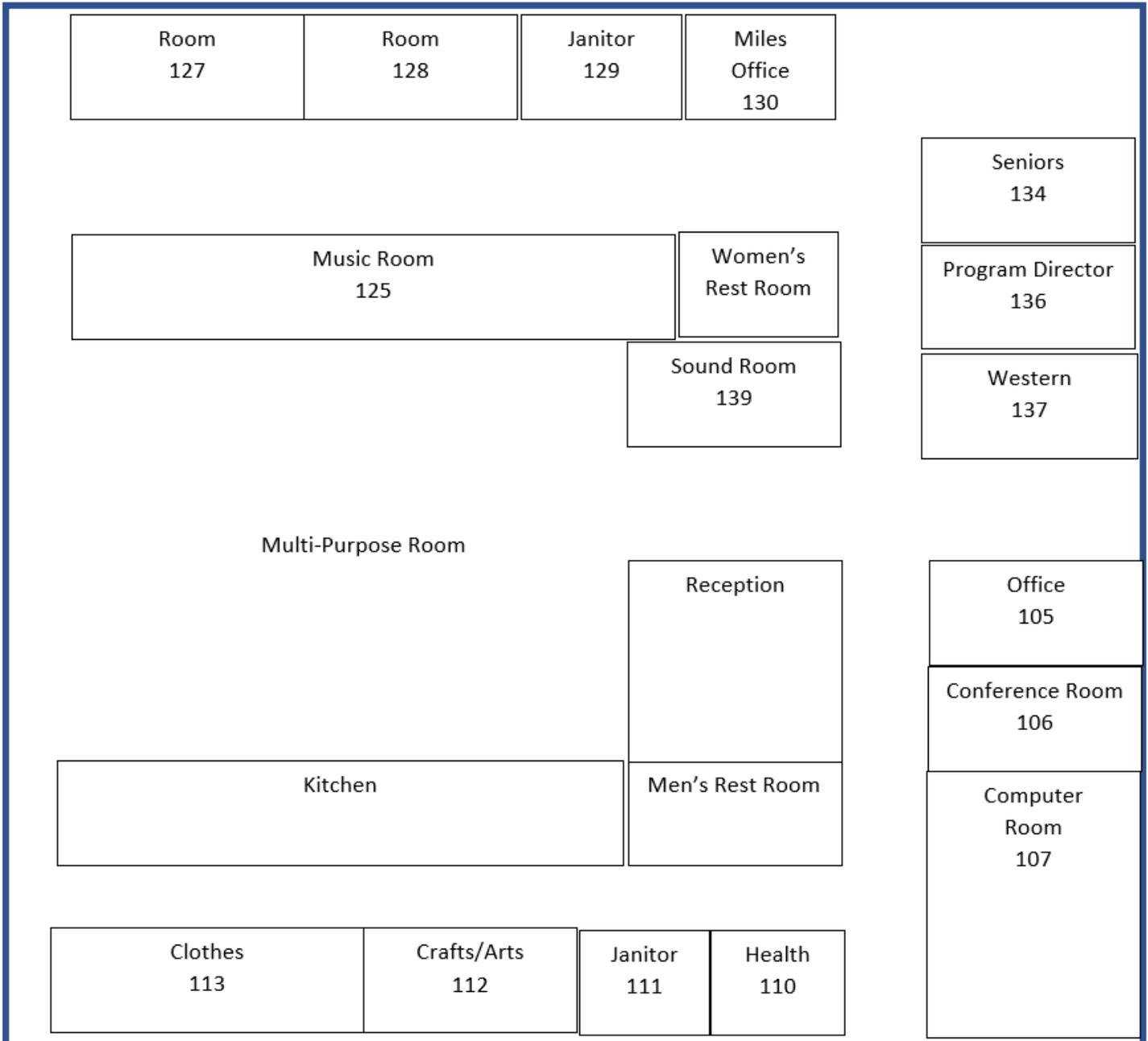
## **Office and Teacher Meetings for Students**

Only one person at a time will be allowed in the office or to meet with a teacher in a classroom. Do not form a line outside of the office or classroom. Let the person know that you need to conference with them and have a seat in another area and they will summon you to come and meet with them when they are finished.

## **Thermometer Screenings**

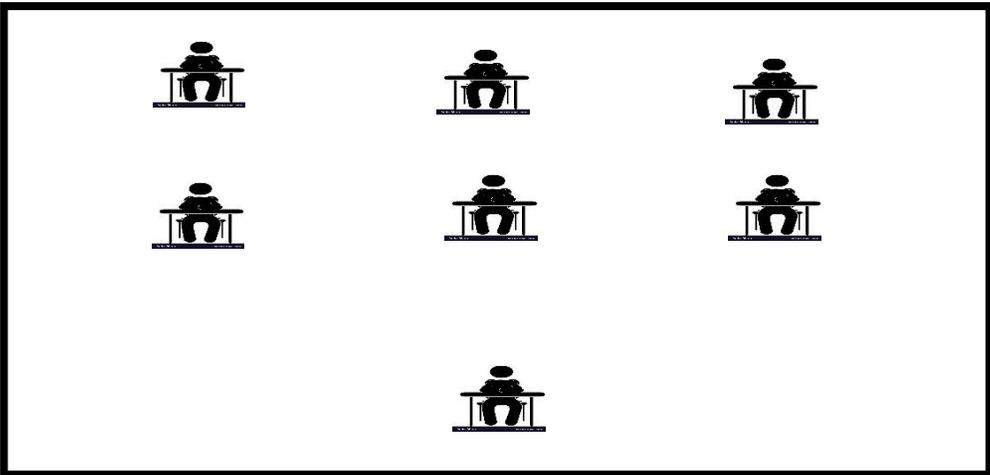
The school will perform thermometer screenings on staff, faculty, and students prior to class to measure a person's temperature for fever. Should a person's temperature register 100.5 F, that person will be asked to return to their vehicle and contact their doctor, or proceed to an urgent care clinic or go home to self-medicate. It will not be necessary for a person who registers a fever to let others know.

# Classroom Layouts

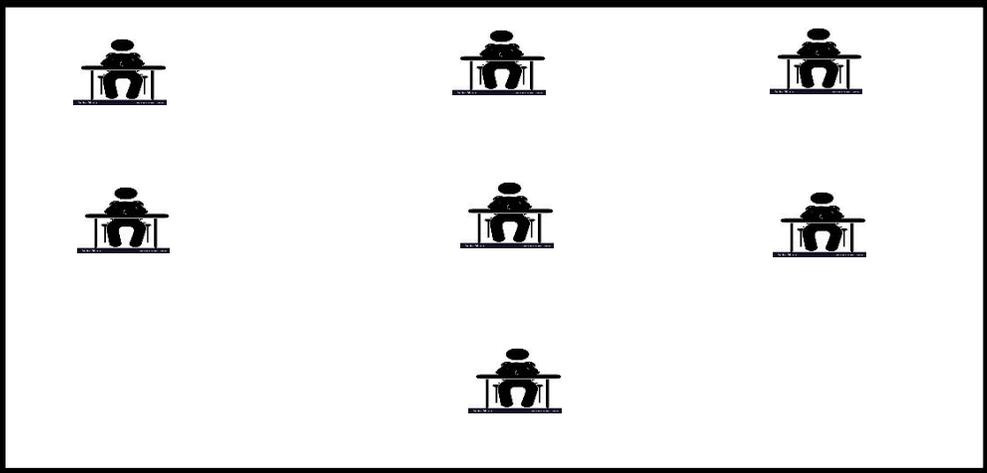


# Class Room Layouts

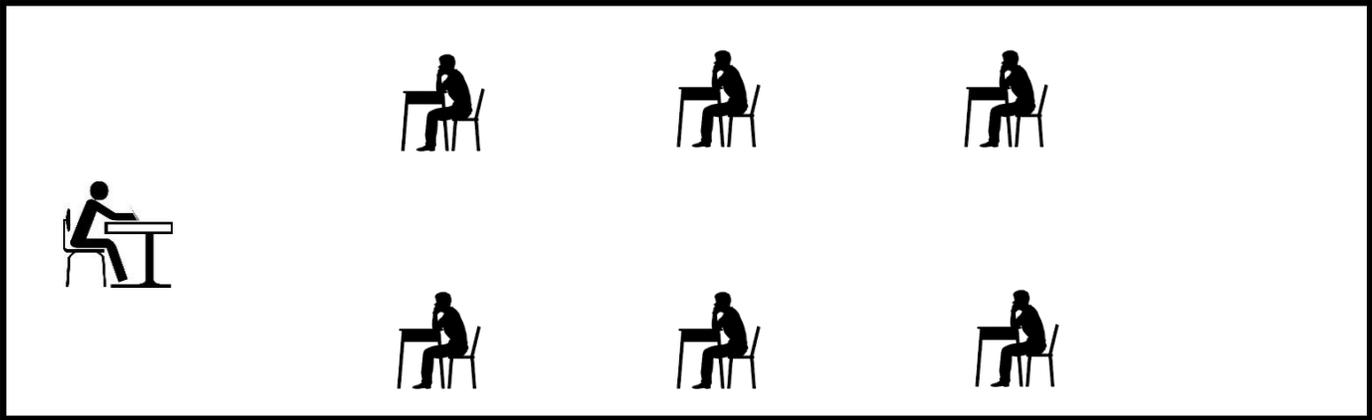
Room 127



Room 128

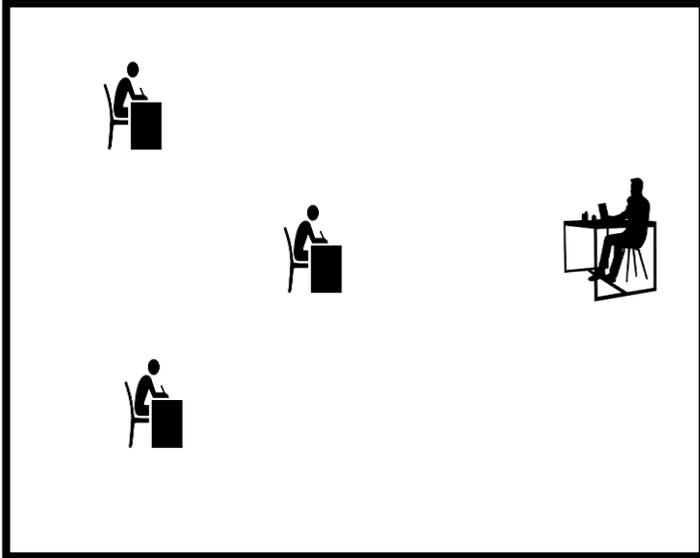


Room 125

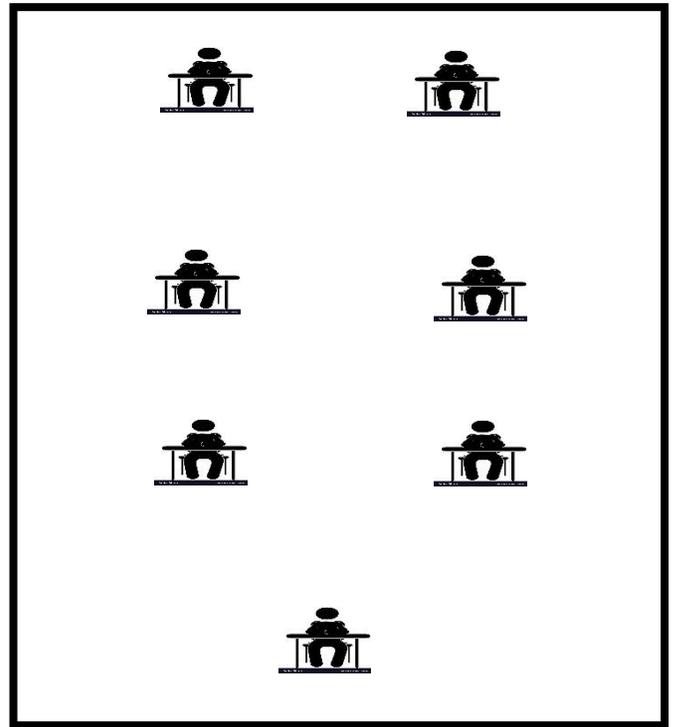


# Classroom Layout

Room 136



Room 107 – Computer Room



Room 112

